

ANNUAL POLICING AGREEMENT BETWEEN THE DEPARTMENT OF INFRASTRUCTURE, TRANSPORT, REGIONAL DEVELOPMENT COMMUNICATIONS AND THE ARTS (THE DEPARTMENT) AND THE AUSTRALIAN FEDERAL POLICE (AFP) FOR THE PROVISION OF POLICE SERVICES AND REGULATORY SERVICES FOR THE AUSTRALIAN TERRITORY OF NORFOLK ISLAND 2024-25.

This Agreement is to be read in conjunction with, and entered pursuant to the *'Arrangement between the Minister for Justice and the Administrator of Norfolk Island for the provision of police services and regulatory services for Norfolk Island'* (the Arrangement). The Arrangement prevails to the extent of any inconsistency with this Letter of Exchange.

In accordance with Clause 3.6 and Section 9 of the Arrangement (Attachment A), this Letter of Exchange identifies the agreement between the Secretary of the Department (the Secretary) and the Commissioner of the AFP (the Commissioner) on the resources required and total costs incurred for the provision of services by the AFP to Norfolk Island for the 2024-25 financial year.

The services to be provided are as stated at Section 3 of that Arrangement and can be defined more broadly as:

1. **Reduce Crime** - prevent and reduce crime and violence; enhance response to, and investigate offences; and provide effective and efficient support to the judicial process.
2. **Public Safety**- respond to calls of assistance; plans and manages major community events and public demonstrations; responds to emergencies and disasters; and improves and promotes road safety through education, innovation and targeted enforcement for vehicle registration and driver's licences.
3. **Community and Partner Engagement** - increase community confidence in police; supports early intervention and diversion; and works to enhance and strengthen community relations.

The AFP will report bi-annually to the Department demonstrating performance against the three criteria as well as an actual end-of-financial year expenditure.

The AFP and the Department will meet monthly, or on an as needs basis, to discuss progress against the three criteria and other issues arising on Norfolk Island in regard to the provision of police services.

The agreed resourcing levels and costs for the provision of AFP police services and regulatory services, inclusive of corporate support costs to Norfolk Island for the 2024-25 financial year, are as provided at Table 1 and Table 2 respectively.

The Department will pay to the AFP the total cost of the operating services in the amount

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agreed between the Commissioner and the Secretary, quarterly in advance, and in accordance with Table 2. The AFP will acquit the expenditure at least once per annum as agreed by the Commissioner and the Secretary.

Any additional costs, outside Table 2 are to be submitted to the Department in writing and approved by the Department prior to services being delivered.

In accordance with Clause 4.2 of the Arrangement, the nominated points of contact for the AFP and the Department are as provided at Table 3.

Police Vehicles are funded by the department for the AFP to use in the execution of their policing duties on Norfolk Island. Any future expired/replaced AFP vehicles from the NPIF will be acquired by the department for use by departmental staff on Norfolk Island.

During the extent of this Letter of Exchange, 1 July 2024 till 30 June 2025, the Department will fund the cost of involuntary redundancies for locally engaged staff on Norfolk Island that may be required as a direct result of the reduction or cessation of allocated funding for locally engaged staff as provided at Table 1.

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Table 1: Agreed resourcing Levels - Norfolk Island Police Force

Agreed Resourcing Levels - Norfolk Island Police Force		
Position	Personnel	FTE
Sergeant	One (1)	One (1)
Constable	Four (4)	Four (4)
Locally Engaged Staff (Coxswain)	Two (2)	Two (2)
Administrator	One (1)	One (1)
Agreed Resourcing Levels - Mainland		
Inspector	One (1)	One (1)
Total	Nine (9)	Nine (9)

Note: Other mainland personnel are incorporated in the IOT Branch Agreement.

Table 2: Agreed Costs - Norfolk Island

Agreed Costs - Norfolk Island	
	2024/25
Operating Funding	
Employee Expenses	\$1,945,864.08
Supplier Expenses	\$1,306,600.00
Total Operating Funding	\$3,252,464.08
Capital Funding	
Radio handset upgrade	\$100,000.00
Total Capital Funding	\$100,000.00
Total	\$3,352,464.08

Table 3: Nominated Contacts

Australian Federal Police (AFP)	Department of Infrastructure, Transport, Regional Development, Communications and the Arts
Commander, Operations, ACT Policing Phone: Email:	A/g Assistant Secretary, Norfolk Island Branch Phone: Mobile: Email:
Officer in Charge, External Territories A/Inspector Phone: Mobile: Email:	A/g Director, Norfolk Island Service Arrangements Team Phone: Email: Mobile:
Domestic and External Territories Coordination Team Email:	Norfolk Island Service Arrangements Team Email:

Acceptance

I, _____ agree to accept terms of this agreement for and behalf of the Department of Infrastructure, Transport, Regional Development, Communications and the Arts.

Dated this 25 day of: June 2024

A/g Assistant Secretary, Norfolk Island Branch

Department of Infrastructure, Transport, Regional Development, Communications and the Arts.

I, _____ agree to accept the terms of this agreement for and on behalf of the Australian Federal Police.

Dated this 30th day of August 2024

Commander, Operations

ACT Policing

Australian Federal Police